

Pastoral Team



Youth Minister

TITLE: Youth Minister, Foxboro Collaborative

DATE: July 2017

REPORTS TO: Pastor

JOB PURPOSE: To assist the Pastor in drawing and fully incorporating young people into responsible participation in the life, mission and work of the Church, both the Collaborative and Archdiocese. This is accomplished through advocacy for youth ministry on the parish level, the development of adult and peer youth worker teams.

An emphasis on the personal and spiritual growth of young people, enabling them to know and develop a relationship with Jesus, and helping them to know and understand the Church in order to live as Disciples of Jesus Christ in our world today. This emphasis is central to the evangelization focus in accordance with the long-term Pastoral Plan of the collaborative.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Maintain a strong personal witness supported by a vibrant individual and communal prayer life, participate regularly in the sacraments, and make an annual spiritual retreat.
- Establish and coordinate a comprehensive and unified vision and structure for ministry to youth (MS, HS, young adults and families) informed by the Archbishop's vision, articulated in the Faith Formation Committee Document and embracing the components of RTV (advocacy, catechesis, community life, evangelization, justice and service, leadership development, prayer and worship, and pastoral care) in cooperation with and under the direction of the Pastor, supported by Archdiocesan Leadership.
- Maintain contact with the Office of New Evangelization of Youth and Young Adults.
- Recruit, supervise, and direct all professional and/or volunteer staff members working within the Youth Ministry (ensuring that all volunteers are aware of and in compliance with the Archdiocesan Policy for protecting God's Children).
- Foster and support the spiritual development of the volunteers; this includes making time for prayer, Mass, opportunities for spiritual renewal, et cetera.
- Establish and strengthen relationships with other youth serving agencies locally (school system, law enforcement, et cetera).
- Provide oversight for all resources, programs and events in the Youth Ministry, including Service Opportunities, Archdiocesan gatherings, Retreats, Leadership Camps.
- Encourage vocations; encourage listening to what is felt inside oneself.
- Assume responsibility for specific administrative duties, publicity, budgeting, communication, and evaluation of program.

QUALIFICATIONS:

- A fervent believer in the Catholic Faith, knowledge and witness of the Church's teachings, a lifestyle in keeping with the Catholic Christian tradition, and a desire to contribute to the mission of the Church.
- Commitment to personal spiritual growth, working with a Spiritual Director, making annual retreat.
- Has healthy appreciation of young people, and knowledge of current trends and culture of young people.
- Has BS or BA degree in a relevant program in theology, youth ministry, or religious education or related field.
- Certification in youth ministry from an accredited national program is required as is the commitment to and accumulation of "professional points" for ongoing formation.
- Needs to be highly organized, able to multi-task, and remain flexible to adjust to varying demands, personalities, and workload.
- Expected to be available for nights, weekends, overnights, and other times based upon the availability of the young people.
- Trained in the appropriate Child Protection as well as Legal and Financial Policies and Procedures.

PHYSICAL PERFORMANCE ELEMENTS:

- Ability to use a computer keyboard for up to 8 hours/day.
- Ability to sit up for up to 8 hours/day.
- Ability to lift up to 20 pounds.

The duties and requirements described above are representative of those encountered during performance of the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

*Please call the Rectory for an application.